

International Graduate Student Application for Admission

College of Graduate Studies • www.grad.cmich.edu



Application fee payment: \$45

I have attached a bank draft in U.S. dollars made payable to CMU.

Please charge my:

- Visa Mastercard
 Discover American Express

Account number

Expiration date Month/year

Cardholder's name

Cardholder's signature

Please include a \$45 nonrefundable application fee with this application. Send directly to:

**College of Graduate Studies
Central Michigan University
Foust Hall 100
Mount Pleasant, MI 48859
U.S.A.**

This fee is not refundable and is not credited to any CMU bill.
Your canceled check or credit card statement will be your receipt.

How did you hear about us?

(Completion of this section is voluntary.)

We would like to know how you heard about graduate programs at Central Michigan University. Please check the appropriate boxes below.

- CMU Faculty/Staff
 Other Faculty/Staff
 Friends/Relatives
 World Wide Web
 CMU Student/Alumni
 TV/Radio Announcement
 Counselor/Advisor
 Flyer/Brochure
 Poster
 Graduate Guide
 Recruiting Fair
 Personal Research
 Employer
 Other _____

For information regarding the estimated cost of one academic year of graduate study at Central Michigan University please refer to the cost information sheet inserted in the application. This estimated cost is the amount of funding you must prove to be issued an I-20. Please note that all costs are for the academic year (nine months) only and are subject to change and adjusted annually.

Financial assistance for international graduate students is offered in the form of graduate assistantships, fellowships, and out-of-state tuition awards. Assistantships and fellowships are awarded on a competitive basis and have application deadlines early in the calendar year. Out-of-state tuition awards are granted on a rolling basis throughout the year. Some awards may not provide the full amount of financial support required for issuance of an I-20.

Graduate assistantships are awarded at the department level, and, therefore, questions about GAs and requests for GA applications should be directed to your department. Departmental contact information (and some assistantship applications) can be found on many departments' Web sites, which can be accessed by going to www.grad.cmich.edu/programs.htm. If you need assistance in reaching your department, please contact the College of Graduate Studies.

Fellowships are awarded by the College of Graduate Studies for one academic year beginning with the fall semester; a GRE or GMAT score is required. Fellowship applications can be downloaded from the Web by going to www.grad.cmich.edu/forms.htm. The deadline for submission of all fellowship application materials is February 6 each year.

Out-of-state tuition awards are based on GRE or GMAT scores, cumulative undergraduate grade point average, and TOEFL scores and are awarded automatically by the College of Graduate Studies to admitted students who meet all requirements. No application is necessary.

An I-20 (Visa Eligibility Form) will not be issued until the College of Graduate Studies receives the required financial support documents. The financial support documents will be required by the consular officer at your visa interview, and they also may be required for presentation at your U.S. port of entry.

Before mailing your application, be sure the following are included:

- **Completed and signed application form.** Student signature is required in two locations at the bottom of page three and at the bottom of the financial support form.
- **Application Fee.** Please include a \$45 nonrefundable application fee with this application.
- **Official transcripts.** Official transcripts, bearing the seal of the university, of all postsecondary work. These official transcripts must be in the official language, accompanied by official (certified/attested) English translations. Request that your university send these documents directly to the College of Graduate Studies at the address on the left.
- **Proof of degree(s).** Official proof of all postsecondary credentials earned. These official documents must be in the original language, accompanied by official (certified/attested) English translations. Request that your university send these documents directly to the College of Graduate Studies address.
- **English proficiency.** Applications submitted without evidence of English proficiency will not be processed. Be sure to request that an official TOEFL, IELTS, or MELAB score report be sent to the College of Graduate Studies.
- **Personal statement.** Be sure to include your statement of purpose. (See page 3 for details.)
- **Financial documents.** Complete the Financial Support Form (the final page of this application) and provide the supporting documentation indicated. Bank statements must be current (less than 12 months old) and original (NOT photocopies). If you have been awarded a scholarship from your government or other institution, include an original document confirming all terms and conditions of the award, including its total value in U.S. dollars and effective dates.

CMU, an AA/EQ institution, strongly and actively strives to increase diversity within its community (see www.cmich.edu/aaeo). PRM 7656 (9/08)

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Degree program

Indicate which certificate or degree program you wish to enter:

- Graduate Certificate
 Master's
 Specialist's
 Doctoral

Program of study (For example: math, chemistry, etc.)

Area of concentration/emphasis,

if applicable (For example: physical education-coaching, music conducting, etc.)

Preferred starting semester

I plan to begin (check one):

- Fall 20____ (Aug.-Dec.) *Apply by March 1*
 Spring 20____ (Jan.-May) *Apply by July 1*

Check one of the following:

- I have arranged for proof of degree and transcripts to be sent directly to your office.
- I have not yet received my bachelor's degree. I expect to receive my degree on _____. At that time I will request the institution to send my final transcripts and proof of degree to your office.

Personal information (Type or print clearly in dark ink)

Name _____
Surname as shown on your passport First/Given Name Middle Name

Foreign (non-U.S. address) _____

City _____ State/Country _____ ZIP/Post Code _____

Current Address (if different) _____
Until (date: MM/DD/YY)

City _____ State/Country _____ ZIP/Post Code _____

U.S. Social Security Number (if available) _____

Telephone Number (current) () _____ E-mail Address _____

Birth Date _____ Birth Country _____ Male Female
MM/DD/YYYY

Country of Citizenship _____ Married Single

If you are now in the U.S.A., you must complete the following. If not, you may skip this section and proceed to the next.

- What date did you enter the United States? ____/____/____
MM DD YYYY
- Which type of U.S. visa was issued to you? Student (F-1) Exchange visitor (J-1)
 Tourist (B-2) Other _____
- If you have an F-1 or J-1 visa, which institution issued your I-20 or DS-2019?

To be eligible for admission to graduate-level course work a student must provide evidence of having earned a bachelor's degree from a recognized institution that is equivalent to a four-year U.S. bachelor's degree. List below all postsecondary institutions you have attended or are now attending. Request that each institution send your official transcript and proof of degree directly to the College of Graduate Studies. Before your application can be processed we must have proof of all degrees earned and official transcripts of all postsecondary course work in the original language along with official (certified/attested) English translations.

Name and location of institution	Month and year of attendance		Degree received or expected (e.g. B.A., B.S., M.A.)	Date of award	Length of program (years)
	From (MM/YY)	To (MM/YY)			

Proof of proficiency in the English language is required. Please indicate which method of proof you will provide:

___ a) An official TOEFL, or IELTS, or MELAB score. Please note that applicants submitting the following scores may be considered for *regular* admission: TOEFL – 550 pbt, 213 cbt or 79 ibt; IELTS – 6.5; MELAB – 77. Applicants may be considered for *conditional* admission if they submit scores in the following ranges: TOEFL – 500-547 pbt, 173-210 cbt, or 61-78 ibt; IELTS – 5.5 or 6.0; MELAB – 69-76. Such students will be required to take an English placement exam administered by CMU’s English Language Institute (ELI) upon arrival, and depending upon the results of the ELI exam, may be allowed to take a restricted number of courses in their academic disciplines concurrently with the required ELI courses. Applicants with scores below the minimums in either the TOEFL, IELTS, or MELAB are not eligible for graduate admission and *may be admitted to the ELI only*. Requests to substitute another test will be evaluated by the dean of the College of Graduate Studies when necessary.

Check one of the following:

- I have arranged for an official TOEFL, IELTS, or MELAB (**circle one**) report to be sent directly to CMU.
- I plan to take the TOEFL, IELTS, or MELAB (**circle one**) on ____/____/____, and I will arrange for the scores to be sent to the College of Graduate Studies as soon as possible. MM DD YY

___ b) Satisfactory completion of a course of study (for example, high school, baccalaureate degree, or graduate degree) at a recognized institution in which the language of instruction is English.

Employment Information (list current or most recent first)

Employer	Address	Type of Work	Dates of Employment

If presently enrolled in college, indicate below the course(s) you expect to complete before entering the College of Graduate Studies. Attach another sheet if necessary.

Name of institution	Degree Program	Course Title	Course No.	Credit Hours

Statement of Purpose

Attach a brief statement describing your purpose and general plans for graduate study at Central Michigan University. Include information about activities and achievements which are related to your proposed field of specialization, including any research or teaching experience you have had, and about your career plans after graduation.

Individuals whose parent or grandparent received their degree from CMU pay instate tuition rates. If your parent or grandparent graduated (earned a degree) from CMU, please provide the following information for our records:

Parent’s name when attending CMU _____ Social Security Number _____ Dates of CMU attendance _____

I certify that I have read the instructions. To the best of my knowledge, the statements made in this application are accurate and complete. If admitted, I agree to comply with the rules and regulations of the university. Failure to provide full documentation or falsification of credentials may result in cancellation of admission to the university.

Student signature _____ Date

Financial Support Form

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TYPE OR PRINT CLEARLY IN DARK INK

Itemize in United States dollars the financial resources you will have available. You must show sufficient funding for at least your first academic year of study by sending the documentation requested below. **Please refer to the cost information sheet inserted in the application for the exact amount of funding required.**

	Source of Funds	Available Amount	Required Documentation
A	Personal savings	U.S. \$	Current original bank statement (less than 12 months old) showing required amount on deposit
B	Family or sponsor	U.S. \$	Affidavit of support (below) and a current original bank statement showing required amount on deposit
C	Salary (acceptable only if you will be receiving your salary while on study leave)	U.S. \$	Your employment contract and a letter from your employer indicating that you will continue to receive your salary while at CMU
D	Government scholarship or other institutional award from: _____	U.S. \$	Original documents giving all details of the award, including total value in U.S. dollars and effective dates (not necessary for students receiving CMU awards)

If you plan to remain at the university for a second year or longer, on which of the above resources will you be able to rely for financial support?

A B C D

If traveling with dependents, you are required to provide evidence of additional resources for the support of your spouse and each child.

Please refer to the cost information sheet inserted in the application for the exact amount of funding required.

Provide the following information for those dependents traveling with you:

Last (Family) Name	First Name	Relationship	Date of Birth (MM/DD/YYYY)	Country of Birth	Country of Citizenship

Affidavit of support

To be signed by the person providing funds for your support:

I agree to provide the funds listed above to meet expenses for _____ for the academic year : 20__ to 20 __.
Students Name

A current bank statement showing required funds on deposit in my account is attached.

 (Type or print) Financial Guarantor (Sponsor) Name Address

 Signature of Guarantor (Sponsor) Date Relationship to Student

I certify that I have read and understand the instructions. To the best of my knowledge, the statements made in this application are accurate and complete. I understand the financial requirements of the university, and that I am responsible for providing the necessary financial support or proof of financial support. If admitted, I agree to comply with the rules and regulations of the university. Failure to provide full documentation or falsification of credentials may result in cancellation of admission to the university.

 Student's signature Date