



# Re-computation of Grade Point Average Petition

Submit to the College of Graduate Studies at the address below.

This re-computation is not approved until all signatures have been obtained.

Students who transfer from one graduate program to another may file a Re-computation of Grade Point Average Petition. **The Re-computation of Grade Point Average Petition must be filed within one calendar year of beginning the new program.** If approved by the advisor, department chair, and Dean of the College of Graduate Studies, all coursework completed on the original graduate program will be disallowed on the second program plan, all grades on previous coursework will be disregarded, and the student will begin the new program with no cumulative graduate grade point average although all courses will still remain on the student's transcript.

### To be completed by the Student:

Student: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Local address: \_\_\_\_\_  
City State/Country Zip/Postal Code

Contact Information: \_\_\_\_\_  
Email Phone

Are there completed courses for which grades have not yet been issued?  No  Yes (list courses)

Effective Date of Change:  May  August  December Year: \_\_\_\_\_  
Last enrollment in previous program:  May  August  December Year: \_\_\_\_\_  
First enrollment in new program begins:  May  August  December Year: \_\_\_\_\_

**I request that all coursework taken to fulfill my previous degree program be disregarded and that I begin my new degree program with no cumulative grade point average.**

Student: \_\_\_\_\_  
Signature Print Name Date

APPROVE DENY

Advisor: \_\_\_\_\_  
Signature Print Name Date

Department Chair: \_\_\_\_\_  
Signature Print Name Date

College of Graduate Studies Dean: \_\_\_\_\_  
Signature Print Name Date

DO NOT WRITE BELOW THIS LINE

### REGISTRAR USE ONLY

PRC annotated by: \_\_\_\_\_  
Signature Print Name Date

PRC data adjusted by: \_\_\_\_\_  
Signature Print Name Date

Distribution: College of Graduate Studies, Registrar, Student

(11/07)