



Graduate Student Publication and Presentation Grant 2009-2010

Central Michigan University's College of Graduate Studies (CGS) considers graduate student research and creative endeavors to be a vital part of a graduate student's education. To recognize and reward high quality research and creative endeavors, graduate students whose research or creative endeavors are accepted for publication or presentation at the state, regional, national, or international level are eligible to apply for a Graduate Student Publication and Presentation Grant. Grants are worth **up to \$350**.

Applications are available at the College of Graduate Studies or on the CGS website. Applications are accepted throughout the academic year. Students making summer presentations/publications may apply in the Spring prior or in the Fall following the presentation/publication. Students may receive the award more than once during their tenure as a graduate student at CMU. However, preference is given to students who have not been funded previously under this grant program.

Guidelines

- **Applications** will not be reviewed without the information listed below.
 - 1) Signature of the advisor
 - 2) A project abstract
 - 3) Evidence that the work has been accepted for presentation or publication. An email or regular letter of acceptance or a copy of the program book listing is acceptable.

- **Requirements:**
 - 1) The graduate student **must be the principal investigator and current CMU student.**
****Multiple authors for one publication/presentation may choose to either fund one student as the group representative or may apply as a group and divide the award.****
 - 2) If the research/creative endeavor is being presented at a meeting, the student must be involved in making the presentation, and the presentation must be at a state, regional, national, or international meeting.

- **Disbursement of Grant Funds:**
 - 1) A complete statement of the required funding must be provided.
 - 2) Original bills and/or paid receipts (including original airline tickets) must be submitted to CGS for funds to be dispersed. Funding is on a reimbursement basis. **DO NOT SUBMIT RECEIPTS WITH THIS FORM. IF YOU RECEIVE THE GRANT YOU WILL BE ASKED TO SUBMIT RECEIPTS AT THAT TIME.**
 - 3) Costs eligible for reimbursement include airfare, mileage (determined by CMU), lodging, parking and registration fees. Research related and meal expenses and gasoline are not eligible.
 - 4) Monies must be expended within one year of being awarded and prior to the student's completion of graduate work at CMU

Graduate Student Publication & Presentation Grant Application

TYPE or PRINT CLEARLY

Applicant: _____ Student ID #: _____

Complete Address: _____ Department: _____

Contact Information: _____
Email Phone

Indicate one: Publication Presentation

Name of Journal or Meeting (DO NOT use acronyms): _____

Date(s): _____ Location: _____

Title of Article or Presentation: _____

In the table below present an itemized expense list associated with your project. Include all expenses and their funding source even if the total exceeds \$350.00.

Item	Funding Source	Amount	Approved
TOTAL =			

By signing below, I agree that I have read the guidelines on the front of the application and believe this project complies with all the guidelines.

Applicant: _____
Signature Print Name Date

Advisor: _____
Signature Print Name Date

Have you previously **received** a Graduate Student Presentation & Publication Award?

No Yes Indicate award amount: _____ Received (semester/year): _____

College of Graduate Studies Use Only

Approved Amount Approved: \$ _____ Denied

College of Graduate Studies: _____
Signature Print Name Date

(6/09)